



A Community Partner,
Helping People to Help Themselves

The Scoop

Serving Families in Walla Walla and Columbia Counties

August 2006

Walla Walla Housing Authority

501 Cayuse Street
Walla Walla WA 99362
509-527-4542 * Fax 509-527-4574
Hearing-impaired, use relay service
wwha@wallawallaha.org
www.wallawallaha.org

Your Role as Property Owner in the Rental Assistance Program

It takes the cooperation of the program participant, the property owner, and the Walla Walla Housing Authority to make the Rental Assistance Program successful. As the property owner, you need to be familiar with the areas of your responsibility. These include:

- Screening applicants, selecting tenants, and entering into a lease agreement with the selected tenants.
- Complying with the Housing Assistance Payment (HAP) Contract, lease agreement, and the HUD Tenancy Addendum.
- Carrying out normal owner functions during the term of the lease agreement, such as enforcing the lease, performing maintenance, collecting the tenant's share of rent from the family, and charging the tenant for tenant-caused damages



- to the unit.
- Maintaining unit compliance with Housing Quality Standards (HQS).
- Complying with federal fair housing and equal opportunity requirements.
- Comply with Washington State's Landlord-Tenant Law.

- Paying for utilities, maintenance, and services agreed upon in the lease.

The property owner's responsibilities for the Housing Choice Voucher Rental Assistance Program are defined in the HAP Contract, the lease agreement, and HUD regulations at 24 Code of Federal Regulations (CFR) part 982. If everyone does their part, we can ensure that the participation in the program will be a positive experience for all parties involved.

AUTOMATIC
Housing Assistance Payment Deposits are deposited by the 5th of each month

Rental Assistance Division

Jason Hahn

Rental Assistance Manager
527-4606

Families participating in Tenant-Based Rental Assistance

Nina Hill

Rental Specialist
Participant last names A-K
527-4607

David Mitchell

Rental Specialist
Participant last names L-Z
522-7813

David Story

Housing Inspector
526-6277

Denese Carron

Eligibility Coordinator
Waiting List
527-4608

Gaby Aguilar Medina

Information Coordinator
527-4542 extension 100



FREE RESOURCES!

Walla Walla Housing Authority offers a wide variety of resources for property owners and managers...**FREE!**

- ⇒ Owner's Guide to the Housing Choice Voucher Rental Assistance Program
- ⇒ Washington State Landlord-Tenant Law
- ⇒ Lead-Paint Disclosure Form
- ⇒ Move-In / Move-Out Checklist
- ⇒ Sample Rental Agreement
- ⇒ ...and much more

Contact us today to get the resources you need!

Drive Safely
SCHOOLS OPEN
AUGUST 30th



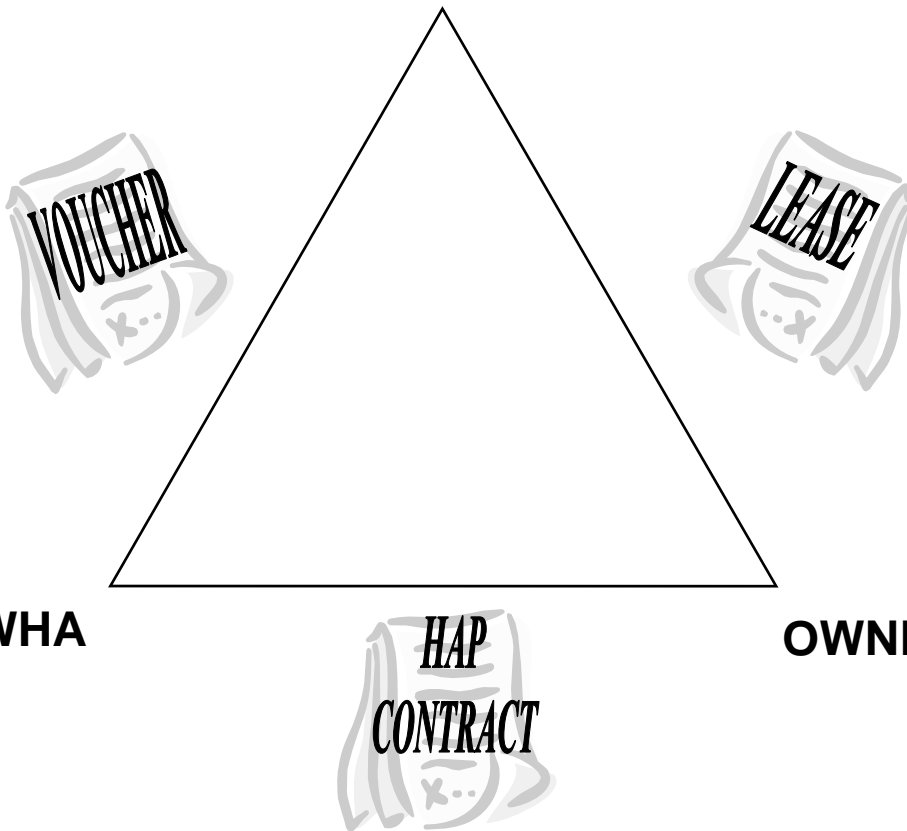
Speed Zones
20 MPH

Watch for Children



Rental Assistance Programs: A Three-Way Partnership

Family/Participant



Walla Walla Housing Authority

Board of Commissioners

Jill Zagelow
Chair

Brian Jones
Vice Chair

Jude Noland
Commissioner

Kathryn Farrell Guizar
Commissioner

Mark Kajita
Commissioner

Cathie Antle
Resident Commissioner

Dominick Elia
Ex-Officio

Renée Rooker
Executive Director

**Advertise
FREE!**



Advertise your available rentals with WWHA for FREE!

Contact Gaby at 527-4542 extension 100 and provide your rental property information...*type of unit, number of bedrooms, address of rental, monthly rent, security deposit, amenities, and contact information.*

WWHA's Available Rental listing is up-dated weekly and is available to the general public.

Advertise today and get results!

FAMILY/PARTICIPANT + WWHA = HOUSING CHOICE VOUCHER

Family/Participant complies with family obligations of the voucher to be eligible for program assistance

OWNER + FAMILY/PARTICIPANT = LEASE

Owner enforces the lease agreement, which clearly spells out the responsibilities of both the owner and the tenant

OWNER + WWHA = HAP CONTRACT

Owner complies with obligations of the Housing Assistance Payments Contract to receive housing assistance payment for applicable tenant

Visit Us On-Line: www.wallawallaha.org

The Scoop is written, edited, and published by the Walla Walla Housing Authority Staff

