



A Community Partner,
Helping People to Help Themselves

Walla Walla Housing Authority

501 Cayuse Street
Walla Walla, WA 99362
509-527-4542 * Fax 509-527-4574

Hearing-impaired, use statewide relay service 1-800-833-6384
www.wallawallaha.org * wwha@wallawallaha.org



SECTION 8 HOUSING CHOICE VOUCHER RENTAL ASSISTANCE APPLICATION

A monthly rental subsidy that allows participants to rent privately owned units. A voucher holder may rent a unit from any owner willing to participate in the program within the WWHA's jurisdiction: Walla Walla and/or Columbia Counties. Participants pay approximately 30% to 40% of their monthly adjusted income towards rent and utilities.

If anyone in your family is a person with disabilities and you require a specific accommodation in order to fully utilize our programs and services, please contact the Walla Walla Housing Authority.

PLEASE PRINT CLEARLY USING BLUE OR BLACK INK

Head of Household:		FOR WWHA USE ONLY	
Current Mailing Address:		Date Received:	
City / State / Zip Code:		Time Received:	
Telephone:		Date Entered:	Staff Initials:
Message Telephone:		Email:	

HOUSEHOLD COMPOSITION (List EVERYONE in the household including caregivers/live-in aides)

Full Name	Relation	Sex	Date of Birth	Social Security Number
	HEAD			

List any household members over 18 who are full time students-Provide proof of full time student status, i.e. letter from registrar or financial aid printout showing full time student status

Print Name:				
Print Name:				

List any household members who are temporarily absent from the home and reason for absence

Print Name:	Reason:
Print Name:	Reason:

OPTIONAL QUESTIONS *for statistical reporting only*

RACE (check one): <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Native Hawaiian/Other Pacific Islander	ETHNICITY (check one): <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic VETERAN STATUS (check one) Are you or a family member currently or have been a member of the Armed Forces? <input type="checkbox"/> YES <input type="checkbox"/> NO
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INCOME

Do you or family members receive income from Employment?			YES	NO
Name of person(s) employed	Employer Name, Address, Telephone	Number of Hours Worked Per Week	Rate of Pay Frequency	
			\$	
			\$	
			\$	

Do you or family members receive income from a Federal, State or Local Job-Training program?			YES	NO
Name of person(s) employed	Employer Name, Address, Telephone	Number of Hours Worked Per Week	Rate of Pay Frequency	
			\$	
			\$	

Do you or family members receive income from the Employment Security Department for unemployment benefits?		YES	NO
Household member name:	Source	Amount Frequency	
		\$	

Do you or another family member receive income from the Dept of Labor & Industries for Workers Compensation?		YES	NO
Household member name:	Source	Amount Frequency	
		\$	

Do you or family members receive income from an educational scholarship/grant or financial aid?		YES	NO
Name of person(s) receiving scholarship/grant or financial aid:	List School/Institute	Amount Frequency	
		\$	

Do you or family members receive income from the Department of Social and Human Services (DSHS) TANF, GAU, GAX, SSP?		YES	NO
Name of person(s) receiving benefits:	Circle One: TANF / GAU / GAX / SSP	Grant Amount Frequency	
		\$	

Do you or family members receive income from child support?		YES	NO
Household member name:	List State child support is paid through OR the non-custodial parent's name, if paid directly to you:	Amount / Frequency	
		\$	

Do you or family members receive income from alimony?		YES	NO
Household member name:	List Source	Amount / Frequency	
		\$	

Do you or family members receive income from the Social Security Administration? (SSI / SSD / SSA)		YES	NO
Household member name:	List Source (SSI / SSD / SSA)	Amount / Frequency	
		\$	

Do you or family members receive income from a pension/annuity plan and/or retirement plan?		YES	NO
Household member name:	List Plan or Company Name	Amount / Frequency	
		\$	

Do you or family members receive income on a regular basis from a friend or another family member outside the household?		YES	NO
Household member name:	List Source	Amount / Frequency	
		\$	

Does someone outside your household pay for bills for you on a regular basis?		YES	NO
Bills paid by some outside the household:	Person who pays the bill(s)	Gross Monthly Amount	
		\$	

Do you or family members receive income from self-employment?		YES	NO
Household member name:	List Business Name or Type	Amount / Frequency	
		\$	

Do you or family members receive military pay (active or reserves)?		YES	NO
Household member name:	List Branch of Service	Amount / Frequency	
		\$	

Do you or family members receive military veterans pay?		YES	NO
Household member name:	List Branch of Service	Amount / Frequency	
		\$	

PREFERENCES

The WWAHA has established the following "Preferences" regarding selection criteria of families from the Section 8 Housing Choice Voucher Rental Assistance waiting lists. CHECK "✓" all the characteristics that apply to any adult* family member. At the time you are contacted for an eligibility interview, you will be required to provide supporting documentation to prove your eligibility for the preference(s) you declared.

<input type="checkbox"/> Attending School <i>Full-time student</i>	<input type="checkbox"/> Disabled* <i>applies to <u>any</u> family member</i> <i>Verified by authorized medical professional or the Social Security Administration</i>
<input type="checkbox"/> Employed <i>Minimum of 20 hours per week</i>	<input type="checkbox"/> Elderly <i>Aged 62 years or older</i>
<input type="checkbox"/> Job Training Program Participant <i>Federal, State or local program</i>	<input type="checkbox"/> Victim of Domestic Violence <i>Currently living in the YWCA shelter in Walla Walla, Washington</i>
<input type="checkbox"/> I currently do not have a preference.	

PROGRAM INFORMATION

Have you or a family member committed fraud in a federally assisted housing program or been requested to repay money for knowingly misrepresenting information?	YES*	NO
* If "YES", explain whom, why, year, city/location/housing authority		

Have you or a family member ever been terminated from the Section 8 Housing Choice Voucher Rental Assistance Program or evicted from the Low-Rent Public Housing program?	YES*	NO
* If "YES", explain whom, year, city/location/housing authority		

Have you or a family member ever been arrested and/or convicted of a crime?	YES*	NO
* If "YES", explain:		
Whom: _____ Date: _____		
Offense: _____		

Are you or a family member an abuser and/or addict of a controlled substance?	YES*	NO
* If "YES", explain:		
Whom: _____		

Have you or a family member ever been convicted of the illegal manufacture or production of methamphetamine?	YES*	NO
* If "YES", explain:		
Whom: _____ County: _____		

Is any family member required to register under a State sex offender registration program?	YES*	NO
* If "YES", explain:		
Whom: _____ County: _____		

PRIVACY ACT NOTICE

Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit the Social Security Number of each household member who is six years old or older. Purpose: Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide.

This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Penalty: You must provide all of the information requested by the HA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers of all household members six years of age and older is mandatory, and not providing the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

AUTHORIZATIONS, REPRESENTATIONS AND CERTIFICATIONS

I certify under penalty of perjury that I have completed the above information to the best of my knowledge and that it is true and correct. I understand that all changes to my household composition or income that occur must be reported in writing to the Walla Walla Housing Authority within ten (10) business days of such change. I understand that my position on the waiting list is based on the date and time my application was received by the WWHA and applicable preferences and/or set-aside resident selection criteria noted in this application. I understand that my position on the waiting list is subject to change based on verification of the preferences and/or set-aside resident selection criteria noted in this application.

WARNING: Title 18, Section 1001, of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any Department or Agency of the U.S. or the Department of Housing and Urban Development. I understand that any misrepresentation of information or failure to disclose information requested on this form may disqualify me from participation and/or may be grounds for denial of assistance.

SIGNATURES

My signature, as noted and dated below, is confirmation that I do hereby authorize the Walla Walla Housing Authority (WWHA) to obtain any information deemed necessary by WWHA solely for the purpose of determining my eligibility for housing and/or housing assistance. I authorize persons, businesses, and organizations to which such requests are directed to provide the information requested by WWHA and I hold them harmless for providing information in accordance with such requests. I agree that copies of this page may be made to authorize inquires from sources I have given to WWHA, or from other sources which become apparent from information collected during the course of completing my review. I understand that WWHA will keep my information confidential and not release it to any non-WWHA individual or entity except with my express written permission or as required by law. This content remains in effect until such time my application is denied for assistance and/or removed from the waiting list.

NOTE: ALL signatures must be those of the household member him/herself, except in the case where a legal Power of Attorney authorizes another individual to sign for him/her. If this is the case, such Power of Attorney must be on file with the Walla Walla Housing Authority.

_____ Head of Household Signature	_____ Date	_____ Spouse / Co-Tenant / Other Adult Signature	_____ Date
_____ Other Adult Signature	_____ Date	_____ Other Adult Signature	_____ Date

Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:	
Mailing Address:	
Telephone No:	Cell Phone No:
Name of Additional Contact Person or Organization:	
Address:	
Telephone No:	Cell Phone No:
E-Mail Address (if applicable):	
Relationship to Applicant:	
Reason for Contact: (Check all that apply)	
<input type="checkbox"/> Emergency	<input type="checkbox"/> Assist with Recertification Process
<input type="checkbox"/> Unable to contact you	<input type="checkbox"/> Change in lease terms
<input type="checkbox"/> Termination of rental assistance	<input type="checkbox"/> Change in house rules
<input type="checkbox"/> Eviction from unit	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Late payment of rent	
Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.	
Confidentiality Statement: The information provided on this form is confidential and will not be disclosed to anyone except as permitted by the applicant or applicable law.	
Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.	

Check this box if you choose not to provide the contact information.

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Signature of Applicant

Date

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.

Form HUD- 92006 (05/09)

ONE FORM IS REQUIRED FOR EACH ADULT HOUSEHOLD MEMBER

OMB No. 2577-0266 Expires 04/30/2013



U.S. Department of Housing and Urban Development Office of Public and Indian Housing

DEBTS OWED TO PUBLIC HOUSING AGENCIES AND TERMINATIONS

Paperwork Reduction Notice: The information collection requirements contained in this notice have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3520) and assigned OMB control number 2577-0266. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection displays a current valid OMB control number.

NOTICE TO APPLICANTS AND PARTICIPANTS OF THE FOLLOWING HUD RENTAL ASSISTANCE PROGRAMS:

- Public Housing (24 CFR 960)
- Section 8 Housing Choice Voucher, including the Disaster Housing Assistance Program (24 CFR 982)
- Section 8 Moderate Rehabilitation (24 CFR 882)
- Project-Based Voucher (24 CFR 983)

The U.S. Department of Housing and Urban Development maintains a national repository of debts owed to Public Housing Agencies (PHAs) or Section 8 landlords and adverse information of former participants who have voluntarily or involuntarily terminated participation in one of the above-listed HUD rental assistance programs. This information is maintained within HUD's Enterprise Income Verification (EIV) system, which is used by Public Housing Agencies (PHAs) and their management agents to verify employment and income information of program participants, as well as, to reduce administrative and rental assistance payment errors. The EIV system is designed to assist PHAs and HUD in ensuring that families are eligible to participate in HUD rental assistance programs and determining the correct amount of rental assistance a family is eligible for. All PHAs are required to use this system in accordance with HUD regulations at 24 CFR 5.233.

HUD requires PHAs, which administers the above-listed rental housing programs, to report certain information at the conclusion of your participation in a HUD rental assistance program. This notice provides you with information on what information the PHA is required to provide HUD, who will have access to this information, how this information is used and your rights. PHAs are required to provide this notice to all applicants and program participants and you are required to acknowledge receipt of this notice by signing page 2. Each adult household member must sign this form.

What information about you and your tenancy does HUD collect from the PHA?

The following information is collected about each member of your household (family composition): full name, date of birth, and Social Security Number.

The following adverse information is collected once your participation in the housing program has ended, whether you voluntarily or involuntarily move out of an assisted unit:

1. Amount of any balance you owe the PHA or Section 8 landlord (up to \$500,000) and explanation for balance owed (i.e. unpaid rent, retroactive rent (due to unreported income and/ or change in family composition) or other charges such as damages, utility charges, etc.); and
2. Whether or not you have entered into a repayment agreement for the amount that you owe the PHA; and
3. Whether or not you have defaulted on a repayment agreement; and
4. Whether or not the PHA has obtained a judgment against you; and
5. Whether or not you have filed for bankruptcy; and
6. The negative reason(s) for your end of participation or any negative status (i.e. abandoned unit, fraud, lease violations, criminal activity, etc.) as of the end of participation date.

April 26, 2010

Form HUD-52675

Who will have access to the information collected?

This information will be available to HUD employees, PHA employees, and contractors of HUD and PHAs.

How will this information be used?

PHAs will have access to this information during the time of application for rental assistance and reexamination of family income and composition for existing participants. PHAs will be able to access this information to determine a family's suitability for initial or continued rental assistance, and avoid providing limited Federal housing assistance to families who have previously been unable to comply with HUD program requirements. If the reported information is accurate, your current rental assistance may be terminated and your future request for HUD rental assistance may be denied for a period of up to ten years from the date you moved out of an assisted unit or were terminated from a HUD rental assistance program.

How long is the debt owed and termination information maintained in EIV?

Debt owed and termination information will be maintained in EIV for a period of up to ten (10) years from the end of participation date.

What are my rights?

In accordance with the Federal Privacy Act of 1974, as amended (5 USC 552a) and HUD regulations pertaining to its implementation of the Federal Privacy Act of 1974 (24 CFR Part 16), you have the following rights:

1. To have access to your records maintained by HUD.
2. To have an administrative review of HUD's initial denial of your request to have access to your records maintained by HUD.
3. To have incorrect information in your record corrected upon written request.
4. To file an appeal request of an initial adverse determination on correction or amendment of record request within 30 calendar days after the issuance of the written denial.
5. To have your record disclosed to a third party upon receipt of your written and signed request.

What do I do if I dispute the debt or termination information reported about me?

You should contact the PHA, who has reported this information about you, in writing, if you disagree with the reported information. The PHA's name, address, and telephone numbers are listed on the Debts Owed and Termination Report. You have a right to request and obtain a copy of this report from the PHA. Inform the PHA why you dispute the information and provide any documentation that supports your dispute. Disputes must be made within three years from the end of participation date. Otherwise the debt and termination information is presumed correct. Only the PHA who reported the adverse information about you can delete or correct your record.

Your filing of bankruptcy will not result in the removal of debt owed or termination information from HUD's EIV system. However, if you have included this debt in your bankruptcy filing and/or this debt has been discharged by the bankruptcy court, your record will be updated to include the bankruptcy indicator, when you provide the PHA with documentation of your bankruptcy status.

The PHA will notify you in writing of its action regarding your dispute within 30 days of receiving your written dispute. If the PHA determines that the disputed information is incorrect, the PHA will update or delete the record. If the PHA determines that the disputed information is correct, the PHA will provide an explanation as to why the information is correct.

<p>This Notice was provided by the below-listed PHA:</p> <p style="text-align: center;">Walla Walla Housing Authority 501 Cayuse Street Walla Walla WA 99362 509-527-4542 / Fax 509-527-4574 wwaha@wallawallaha.org / www.wallawallaha.org</p>	<p>I hereby acknowledge that the PHA provided me with the Debts Owed to PHAs & Termination Notice:</p> <hr/> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Signature</td> <td style="width: 50%; border: none;">Date</td> </tr> <tr> <td style="border: none;">Printed Name</td> <td style="border: none;"></td> </tr> </table>	Signature	Date	Printed Name	
Signature	Date				
Printed Name					

April 26, 2010

Form HUD-52675