

A regular meeting of the Board of Commissioners of the Walla Walla Housing Authority was held Monday, May 23, 2011, at the Walla Walla Housing Authority, 501 Cayuse, Walla Walla, WA, commencing at noon.

Present

Brian Jones, Chair
Elizabeth Humphrey, Vice Chair
Pam Cress, Commissioner
Cathie Antle, Commissioner
Mark Kajita, Commissioner
Steve Woolley, Commissioner
Dominick Elia, Councilman, Ex-Officio
Renée Rooker, Executive Director/Secretary

Absent

None

Chair Jones called the meeting to order.

Commissioner Cress moved and Commissioner Humphrey seconded to adopt the agenda as presented. Passed unanimously.

Commissioner Humphrey moved and Commissioner Kajita seconded to adopt the consent agenda as presented. Passed unanimously.

Minutes of the April 25, 2011 regular meeting.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Commissioners.

Checks	5843 – 5926
ACH	15063 – 15163
Banner Bank totaling \$168,135.34	

Checks	475 – 512
ACH	4214 – 4551
Total HCV fund distribution \$357,102.62	

The April financial statements were presented and reviewed. Commissioner Antle moved and Commissioner Cress seconded to accept the April financial statements for the Housing Authority and its Component Units. Passed unanimously.

Executive Director Rooker updated the initiatives taken so far in reducing budget expenses to align with the projected decrease in the administrative fee for the Housing Choice Voucher and VASH programs. Executive Director Rooker further explained that we still have not received our renewal funding letter from HUD and expect it within three weeks and this information was needed in order to complete a budget revision. Commissioner Humphrey moved and Commissioner Antle seconded to provide the Executive Director an additional three weeks for the opportunity to receive funding notification in order to implement a more informed budget plan for 2011 and 2012 that will

achieve the required savings. Passed unanimously.

Resolution #700
Adopt Walla Walla Housing Authority
Strategic Plan for 2011 – 2014

YEAS

Brian Jones
Elizabeth Humphrey
Cathie Antle
Pam Cress
Mark Kajita
Steve Woolley

NAYS

None

The Development Project report was presented. Commissioners discussed the Walla Walla Family Homes development and its budget. Executive Director Rooker provided an update on the sale activity of Washington School Homes.

The Executive Director's report was presented along with reports from administration, property management, rental assistance and maintenance. There was no action required. Commissioner Kajita expressed his gratitude for the positive note about site coordinator Rick Jones. "It is always nice to hear the positive."

Commissioner Kajita announced that this was his last meeting as he will be on vacation for the June meeting. Commissioners expressed their gratitude for his service and leadership during the past five years. Your expertise will be truly missed.

Having no other further business, the meeting was adjourned at 12:57 pm.

CHAIR

ATTEST

Secretary/Executive Director