

A regular meeting of the Board of Commissioners of the Walla Walla Housing Authority was held Monday, December 21, 2009, at the Walla Walla Housing Authority, 501 Cayuse, Walla Walla, WA, commencing at noon.

Present

Brian Jones, Chair
Bob Zagelow, Vice Chair
Cathie Antle, Commissioner

Absent

None

Elizabeth Humphrey, Commissioner
Mark Kajita, Commissioner
Steve Woolley, Commissioner
Dominick Elia, Councilman, Ex-Officio
Renée Rooker, Executive Director/Secretary

Chairman Jones called the meeting to order.

Commissioner Zagelow moved and Commissioner Antle seconded to adopt the agenda as presented. Passed unanimously.

Commissioner Antle moved and Commissioner Woolley seconded to adopt the consent agenda as presented. Passed unanimously.

Minutes of the November 23, 2009 regular meeting.

Financial reports for period ending November 30, 2009 were presented.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Commissioners.

Checks	3926 – 4044
ACH	11565 – 11962
Banner Bank totaling \$758,999.82	

Resolution #628
Write-Off Certain Tenant Account Receivable for
Belmont Apartments

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #629
Revise Signature Requirement for
Check Signing for the
Walla Walla Housing Authority

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #630
Revise the Walla Walla Housing Authority's
Personnel Policy

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #631
Revise the Walla Walla Housing Authority's
Technology Policy

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

An update was given on all development projects and there was no action required.

Information was presented on the acquisition of the Lariat Apartments and a discussion took place.

Resolution #632
Approve the Acquisition of the Lariat Apartments

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Chairman Jones stated that since this was Vice-Chair Zagelow's last meeting the Board needed to elect a Vice-Chair. Commissioner Zagelow moved and Commissioner Antle seconded to elect Commissioner Kajita Vice-Chair of the Housing Authority Board. Passed unanimously.

Resolution #633
Revise the WWHA's Organization Chart

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #634
Revise the WWHA's Succession Plan

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #635
Revise the WWA's Compensation Schedule

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

Resolution #636
Authorize the Submission of
Low-Income Housing Tax Credit Application
For Farmworker Housing

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

A proposed 2010 operating budget was presented. After a lengthy discussion Commissioner Kajita moved and Commissioner Humphrey seconded to adopt a temporary budget until the January Board meeting so that additional information that Commissioners requested can be provided and reviewed.

Resolution #637
Adopt Operating Budget
For the Walla Walla Housing Authority

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Mark Kajita
Steve Woolley

NAYS

None

The Executive Director's report was presented along with reports from administration, property management, rental assistance and maintenance. There was no action required.

Having no other further business, the meeting was adjourned at 1:43 pm.

CHAIR

ATTEST

Secretary/Executive Director