

A regular meeting of the Board of Commissioners of the Walla Walla Housing Authority was held Monday, October 26, 2009, at the Walla Walla Housing Authority, 501 Cayuse, Walla Walla, WA, commencing at noon.

Present

Brian Jones, Chair
Bob Zagelow, Vice Chair
Cathie Antle, Commissioner
Elizabeth Humphrey, Commissioner
Steve Woolley, Commissioner
Dominick Elia, Councilman, Ex-Officio
Renée Rooker, Executive Director/Secretary

Absent

Mark Kajita, Commissioner

Staff

Don Schwerin, WWHA Vice President Finance

Chair Jones called the meeting to order.

Commissioner Zagelow moved and Commissioner Antle seconded to adopt the agenda as presented. Passed unanimously.

Commissioner Antle moved and Commissioner Zagelow seconded to adopt the consent agenda as presented. Passed unanimously.

Minutes of the September 28, 2009 regular meeting.

Financial reports for period ending September 30, 2009 were presented.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Commissioners.

Checks	3707 – 3805
ACH	10771 – 11165
Banner Bank totaling \$435,731.85	

Resolution #626
Revise Payment Standard for the WWHA's
Housing Choice Voucher Program

YEAS

Brian Jones
Bob Zagelow
Cathie Antle
Elizabeth Humphrey
Steve Woolley

NAYS

None

An update was given on all development projects and there was no action required.

Commissioner Antle moved and Commissioner Humphrey seconded to accept the Washington State Auditors' Federal Single Audit Report and WWHA's Financial Statement for period January 1, 2008 through December 21, 2008. Passed unanimously.

Commissioner Zagelow moved and Commissioner Humphrey's seconded to award Gordon's Heating and Cooling the bid for the amount of \$138,960.00 for HVAC improvements for twenty-four low-rent public housing units located at 1107 W Chestnut and 275 Woodland, utilizing public housing 2009 capital funds. Passed unanimously.

The Executive Director's upcoming performance review was discussed. The Executive Director was instructed to provide a self-assessment utilizing the adopted tool and to request senior Housing Authority staff to provide feedback to Chairman Jones on their perspective of the Executive Director's performance during the past year. After Board members have reviewed the self-assessment they will provide their comments on performance to the Board Chair. The target for completion is the December Board meeting.

The Executive Director's report was presented along with reports from administration, property management, rental assistance and maintenance. It was noted that the Executive Director received Washington State Housing Finance Commission's Friend of Housing Award at its statewide conference in Spokane and NAHRO's Fellowship Award at its national conference in Washington, D.C. There was no action required.

Commissioners Jones and Zagelow shared highlights of the sessions they attended during NAHRO's National Conference in Washington D.C. They commented that it was one of the best one they have attended. It was an honor to go on stage and receive NAHRO's Award of Excellence for Marjorie Terrace.

Having no other further business, the meeting was adjourned at 1:36 pm.

CHAIR

ATTEST

Secretary/Executive Director