

A regular meeting of the Board of Commissioners of the Walla Walla Housing Authority was held Monday, September 28, 2009, at the Walla Walla Housing Authority, 501 Cayuse, Walla Walla, WA, commencing at noon.

Present

Brian Jones, Chair  
Bob Zagelow, Vice Chair  
Elizabeth Humphrey, Commissioner  
Mark Kajita, Commissioner  
Dominick Elia, Councilman, Ex-Officio  
Renée Rooker, Executive Director/Secretary

Absent

Cathie Antle, Commissioner  
Steve Woolley, Commissioner

Staff

Don Schwerin, WWHA Vice President Finance

Chair Jones called the meeting to order.

Commissioner Zagelow moved and Commissioner Kajita seconded to adopt the agenda as presented. Passed unanimously.

Commissioner Kajita moved and Commissioner Zagelow seconded to adopt the consent agenda as presented. Passed unanimously.

Minutes of the September 28, 2009 regular meeting.

Financial reports for period ending August 31, 2009 were presented.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Commissioners.

Checks	3599 – 3706
ACH	10355 – 10770
Banner Bank totaling	\$740,320.96

Resolution #622

Write-off Certain Vacated Tenant Account Receivable  
For WWHA-Marcus Whitman Homes LP

YEAS

Brian Jones  
Bob Zagelow  
Elizabeth Humphrey  
Mark Kajita

NAYS

None

Resolution #623  
Write-off Certain Vacated Participant Account Receivable  
For WWHA's Housing Choice Voucher Program

<u>YEAS</u>	<u>NAYS</u>
Brian Jones	None
Bob Zagelow	
Elizabeth Humphrey	
Mark Kajita	

Resolution #624  
Write-off Certain Vacated Participant Accounts Receivable  
For WWHA's Welch Security Assistance Program

<u>YEAS</u>	<u>NAYS</u>
Brian Jones	None
Bob Zagelow	
Elizabeth Humphrey	
Mark Kajita	

At 12:20 pm Chairman Jones opened the public hearing to receive comments from the public and fellow Board members on the WWHA's proposed 5 year agency plan. No comments were received and the public hearing was closed at 12:22 pm.

Resolution #625  
Adopt the WWHA's Five-Year Agency Plan

<u>YEAS</u>	<u>NAYS</u>
Brian Jones	None
Bob Zagelow	
Elizabeth Humphrey	
Mark Kajita	

An update was given on all development projects and there was no action required.

Commissioners were provided information about the potential partnership with CLEARCorps and the Comprehensive Health Education Foundation to provide an Indoor Air Quality-Healthy Home program for residents living in our public housing units. The Housing Authority's proposed role would be to provide CLEARCorps' staff with access to our public housing residents. Board members will be updated on the program when funds are secured.

Commissioner Humphrey and Commissioner Kajita attended the exit conference for the Housing Authority's audit conducted by the Washington State Auditors and provided highlights of the meeting. It was noted that the audit would be published prior to the end of the month and it will contain no findings. The Board commended management for a job well done and to Don Schwerin, Vice President of Finance for providing leadership in the department and facilitating a complex financial process. It was noted that the published audit will be presented at the Board's October meeting.

The Executive Director's report was presented along with reports from administration, property management, rental assistance and maintenance. It was noted that the Executive Director would be receiving Washington State Housing Finance Commission's Friend of Housing Award at its statewide conference in Spokane. There was no action required.

Having no other further business, the meeting was adjourned at 1:30 pm.

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CHAIR

ATTEST

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Secretary/Executive Director